

*REED-TURNER WOODLAND BOTANICAL*  
*ARTIST'S CIRCLE*

“HOW TO PREPARE FOR AN EXHIBIT”

*Prepared: 2015*

## **FOREWARD**

*It is with heartfelt thanks, that I must take this opportunity to thank the Exhibition Committee for their tireless effort, in reviewing and developing this booklet for the members of the Reed-Turner Woodland Botanical Artist's Circle. We always had this information in our heads , but now it is organized to help current and new members to be consistent in the presentation of their amazing artwork.*

*Thank you all for your help and dedication to this wonderful Artist's Circle.*

*Jane L. Sturgeon  
Exhibition Committee Chair*

### ***Exhibition Committee***

*Beverly Behrens*

*Dolores Diaz*

*Heeyoung Kim*

*Ann Lesciotto*

*Lynne Railsback*

Reed-Turner Artists Circle  
**“How to Prepare for an Exhibit”**

**TABLE OF CONTENTS:**

1. Exhibition Entry Form.
2. Scanning/Printing Resources.
3. Artist’s Biography and Statement.
4. Artist’s Certificate of Authenticity for Prints Only.

# Reed-Turner Woodland Botanical Artists' Circle

## Exhibition Entry Form Directions

### **Entry form**

Up to 3 pieces may be entered. Please return completed entry form along with artist bio and statement to Dolores Diaz, 4836 Elm St., Skokie, IL. 60077 [doloresdiaz@mac.com](mailto:doloresdiaz@mac.com).

Retain one copy to cut and use as labels to attach to the back of each artwork.

### **JPegs**

Jpegs should be 300 dpi, 8" (2400 pixels) on the longest side, in files no larger than 3M. and labeled as follows:

Artists' first name.last name. entry number. title.

**Example: Lynne.Railsback.1.thistle.Jpeg.**

Send jpegs to Lynne Railsback at [lynneswildflowers@charter.net](mailto:lynneswildflowers@charter.net)

### **Framing**

When framing, Plexiglas is recommended. Wire hangers are required. Do not use saw tooth type hangers.

There are no restrictions to style of frame.

## Reed-Turner Woodland Botanical Artists' Circle Exhibition Entry Form

Show you are entering \_\_\_\_\_  
Your name \_\_\_\_\_ Cell phone \_\_\_\_\_  
email address \_\_\_\_\_

Piece #1 Your name \_\_\_\_\_ cell phone \_\_\_\_\_  
email \_\_\_\_\_  
Title/Common name \_\_\_\_\_ Scientific name \_\_\_\_\_  
Medium \_\_\_\_\_  
Framed size \_\_\_\_\_ Image size \_\_\_\_\_ Copyright year \_\_\_\_\_  
Price/Value \_\_\_\_\_ Check here if not for sale \_\_\_\_\_

Piece #2 Your name \_\_\_\_\_ cell phone \_\_\_\_\_  
email \_\_\_\_\_  
Title/Common name \_\_\_\_\_ Scientific name \_\_\_\_\_  
Medium \_\_\_\_\_  
Framed size \_\_\_\_\_ Image size \_\_\_\_\_ Copyright year \_\_\_\_\_  
Price/Value \_\_\_\_\_ Check here if not for sale \_\_\_\_\_

Piece #3 Your name \_\_\_\_\_ cell phone \_\_\_\_\_  
email \_\_\_\_\_  
Title/Common name \_\_\_\_\_ Scientific name \_\_\_\_\_  
Medium \_\_\_\_\_  
Framed size \_\_\_\_\_ Image size \_\_\_\_\_ Copyright year \_\_\_\_\_  
Price/Value \_\_\_\_\_ Check here if not for sale \_\_\_\_\_

Final decisions will rest with the exhibition committee. Your signature below indicates accepting terms stated above and allows the use of your jpeg images in our publicity.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## BIOGRAPHY AND ARTIST'S STATEMENT TEMPLATE

**BIOGRAPHY :** The artist's biography/resume should include the following:

Name, address (optional), e-mail address, listing of awards, exhibitions, collections, publications, affiliations, certificates and website.

Eg.:

John Doe, Botanical Artist Working in Watercolor and Pen and Ink  
1234 Wildflower Drive, Butterfly Town, IL 12345  
E-mail: johndoeartist@xxx.com  
Website: www.johndoe.com

**Career:**

**Current Art Affiliations:**

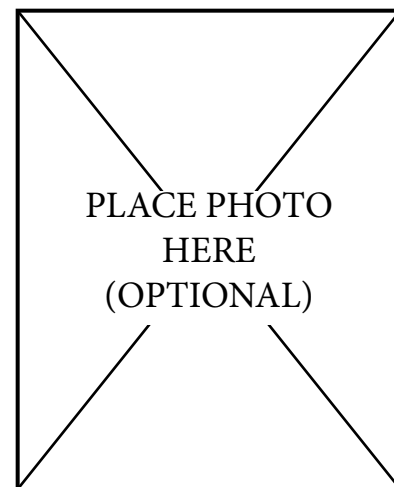
**Group Exhibitions:**

**Solo Exhibitions:**

**Collections:**

**Bibliography:**

**Awards:**



### ARTIST'S STATEMENT:

John Doe –(250 words or less): John grew up in Butterfly Town, IL with his brothers and sisters and had a love of the outdoors. His mother and father were avid artists and encouraged him to develop his talents. He was always found in the woods examining plant life and asking questions. This love of nature was encouraged in school and led to him getting a degree in Botanical Art. John continued his love of plants by attending the Chicago Botanic Garden's certification program. He generally works in watercolor and dabbles in pen and ink. He is an active member of the Reed-Turner Botanical Artist's Circle and the American Society of Botanical Artists.

## Scanning/Printing Resources

(Penelope) Osio Brown Studio

[info@osiobrown.com](mailto:info@osiobrown.com)

630-461-4525

549 Spring Road  
Elmhurst Road  
Elmhurst, Illinois 60126      scanning

A+ Graphics & Printing

[service@printing-wi.com](mailto:service@printing-wi.com)

262-248-4100

98 E. Main Street  
Lake Geneva, Wi 53147      scanning/print

Paul Lane Photo Source

[paullanefineartprints@gmail.com](mailto:paullanefineartprints@gmail.com)

847-864-4560

1234 Sherman Ave.  
Evanston, Illinois 60202-1375      scanning/print

(Tricia Peterson) Blue Raven Creative

[t@blueravencreative.com](mailto:t@blueravencreative.com)

847-487-1658

27031 W. Lakeview Dr. S  
Lake Barrington, Illinois 60084      scanning/print  
Giclee

Michael Tekler

Contact: Freddie at [freddielevin@comcast.com](mailto:freddielevin@comcast.com)  
Evanston, Illinois

11x17 unframed \$15. Scan and CD with jpegs  
prefers work not dropped off but done while  
you wait and approve. Other priced tbd based  
on size, fixative, medium, gloss, etc. Giclees not  
available.